

Harrison Broer

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Education

Florida State University – *Master of Business Administration:* **May 2019**
Concentration in Human Resources

- Top 15% of Class with 4.0 GPA
- Member of MBAA
- Member of Golden Key International Honor Society
- Able to Provide Professor Recommendations upon Request

Polk State College – BAsc Supervision and Management: **February 2018**
Business Administration

- Graduated Summa Cum Laude (4.0 GPA)
- Classes in Quantitative Methods, Accounting, Finance, Leadership, Human Resource Management, and Operational Decision Making
- Member of Golden Key International Honor Society
- Member of Phi Theta Kapp Honor Society

Polk State College Collegiate High School (Lakeland) **May 2017**

- Graduated Valedictorian (4.633 GPA)

Polk State College - AA Liberal Arts **December 2016**

- Graduated Summa Cum Laude (4.0 GPA)

Work Experience

Healthmasters, Auburndale FL **April 2016 – May 2018**
Shipping Manager

- Gathered, logged, and monitored all shipping data.
- E-mailed suppliers, carriers, and customers with shipping updates.
- Successfully managed products so all orders were shipping on time.
- Investigated and implemented ideas for quality improvement, increased productivity, and cost reduction.
- Recommended and executed quality improvement for production and product quality.
- Routinely improved product quality and reduced delivery costs.

Healthmasters, Auburndale FL **April 2013 – May 2018**
Customer Service Representative

- Ensured customers received the highest quality service.
- Handled confidential and proprietary customer information (credit cards, addresses, phone numbers).
- Adapted sales method to best help customer's needs.
- Memorized over 200 products and their actions as well as certain conditions which would need them.