

W. BRIGGS ELLISON

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1248 N Bronough St, Tallahassee, FL 32303

EDUCATION

Florida State University

Tallahassee, FL

- **MBA candidate, Spring 2019**
- Bachelor of Science in Finance 2017, Magna Cum Laude
- GPA: 3.9 / 4.0

Awards & Achievements

- #1 out of over 120 students in top level undergraduate finance class at FSU
- #1 out of over 700 FSU business students on the Comp XM comprehensive business exam and ranked in the top 8% globally in a pool of over 100,000 business students.
- Department of Finance Karl and Sophie Schweizer Scholarship
- Department of Finance J. Edwin White Memorial Scholarship
- College of Business Endowed Scholarship
- Certificate of Excellence - top 2% of Microeconomics class of 518 students

EXPERIENCE

Illumina

San Diego, CA

Stock Administration and Real Estate Intern

May 2017 – Aug 2017

- Created two unique Quickbase applications to streamline a stock administration process
- Reconciled restricted stock units and stock option plans for quarterly close
- Updated and reconciled Employee Stock Purchase Plan numbers with current enrollees
- Developed financial models to forecast future real estate needs
- Created presentations analyzing real estate commitments for senior level management

General Growth Properties

Chicago, IL

Accounting Intern

Jun 2016 – Aug 2016

Rotational program in Lease Accounting, Property Accounting and Financial Reporting & Consolidation

- Calculated, analyzed and recorded revenue and expense accruals
- Closed month end books for assigned portfolio of properties
- Provided explanations for income statement variances
- Assisted in preparation of schedules included in the 10-Q filing
- Completed Settlement billings for Real Estate Taxes, CAM and Utilities

Florida State University, College of Business

Tallahassee, FL

Graduate Assistant

May 2018-Present

- Assist professors with research and by helping students learn coursework

Florida State University, College of Communication & Information

Tallahassee, FL

Research Assistant

Sep 2016 – Present

- Create data collection strategies and organize data for analysis

Red Elephant Pizza & Grill

Tallahassee, FL

Server

May 2015 – Sep 2016

- Provided outstanding customer service to attract repeat customers

SOFTWARE COMPETENCIES

Microsoft Office Quickbase Salesforce JD Edwards Workdesk Archibus Box

EXTRACURRICULAR ACTIVITIES

FSU Securities Society FSU Beta Alpha Psi accounting and finance club FSU Case Competition Club

FSU Intramural Sports FSU Young Life Downtown Community Church