

Mia Thomas

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Education

Florida State University
Tallahassee, FL
MBA Candidate
Expected: May 2019

Florida State University
Tallahassee, FL
*Bachelor of Science,
Business Management*
May 2018

Education Highlights

- MBA Association
Florida State University
May 2018 – Present
- Honors College
Florida State University
August 2015 – May 2018
- Women in Business
Florida State University
December 2015 – May 2018
- President's List
Florida State University
Spring 2016
- Dean's List
Florida State University
Fall 2015, Fall 2016, Spring
2017, Fall 2017; Spring 2018
- Delta Award for Excellence
August 2015 – Present
- Phi Eta Sigma Honor Society
January 2016 – May 2018
- Order of Omega Honor Society
January 2016 – January 2018

Relevant Work Experience

Florida State University (May 2018 – Present)
Tallahassee, FL

Graduate Assistant – Department of Management

- Editor of People Matter Newsletter- an informational newsletter sent out to 5,000+ alumni, board members, and corporate members of the Center for Human Resource Management at Florida State University
- Develop curriculum for management and executive leadership seminars and workshops for private and public organizations
- Organize employer networking events to facilitate internship and employment opportunities for business students

Iconic Group (January 2018 – May 2018)
Tallahassee, FL

Human Resources/Recruiting Associate

- Recruited candidates via LinkedIn, Indeed, Zip Recruiter, and Facebook Recruiter; screened and selected top applicants
- Selected standard questions as part of a hiring team; interviewed top candidates for positions and recommended the most qualified
- Created an onboarding plan for all part- and full-time new hires; program accomplishes all onboarding tasks in first two days
- Designed new website for 10,000 seasonal hires nationwide and worked with talentReef to roll out the layout and user interface

Gannett News & Media (January 2017 – May 2017)
Tallahassee, FL

Financial Analyst

- Managed 30 printed and digital media portfolios, accounts statements, and financial transactions; \$10M revenue annually
- Created monthly lease payment plans for out-of-state clients and analyzed deferred rent through balance sheets and Excel
- Developed the General Accounting Manual, an online training platform that instructed new analysts on systems and reports

Volunteer Activities

Ronald McDonald House Charities

Led fundraising of \$40,000 a year by hosting benefits and events

Dance Marathon

Individually raised \$400 for the Children's Miracle Hospitals