

Stephanie Carrejo

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EDUCATION

Florida State University

Master of Science in Finance

Expected graduation date: May 2019

Co-President of MSF Association Class of 2019

Tallahassee, FL

Florida State University, Honors College

Bachelor of Science in Economics with a minor in Spanish

Bachelor of Science in Finance

Honors: *summa cum laude*

Graduation date: May 2018

Tallahassee, FL

GPA: 3.914

FINANCE EXPERIENCE

State Board of Administration of Florida

Strategic Investments Intern

Tallahassee, FL

July 2018 – Current

- Researched non-traditional investment strategies to isolate unique market opportunities
- Briefed investment opportunity meetings with global and domestic fund managers
- Assisted Senior Portfolio managers in the due diligence process for investment prospects

Strategic Wealth Group

Case Manager

Tallahassee, FL

October 2015 – Current

- Performed sensitivity analyses to illustrate allocation and diversification benefits and risks
- Designed a “steps in process” control plan for the new client business procedure
- Developed data models for the presentation of personal financial and wealth management plans presented in client meetings

NextEra Energy

Supply Chain Intern

Juno Beach, FL

May 2017-August 2017

- Designed a bid comparison analysis using lowest cost evaluation and volume concentration strategies realizing \$1.9MM in Operations & Maintenance savings
- Processed Purchase Orders and Change Orders in SAP software for vendor procurement
- Completed the request for proposal process for a \$14MM contract derived of financial evaluation, business unit strategy, and contract award

MorseLife Health Systems

Finance Intern

West Palm Beach, FL

June 2015-August 2015

- Created budgets and model templates for individual business units to facilitate year-end reporting
- Reconciled employee health benefit deductions, vendor premiums, and 403(b) employer-sponsored accounts
- Collaborated with IT team to reduce data consolidation time of an annual client inventory report from 72 hours to 2 hours

HONORS

- Phi Eta Sigma National Honor Society, March 2015 - Present
- Phi Beta Kappa, April 2018
- Recipient of the Senator Jim King Scholarship
- Recipient of the James Royce Scholarship
- Recipient of the Gene Taylor Bank of America Center Scholarship

TECHNICAL SKILLS

- Bilingual (English/Spanish)
- Proficiency in Microsoft Office (Word, Excel, Visio, PowerPoint, Publisher)
- Yellow Belt Six Sigma certified
- Classically trained musician
- Bloomberg Certified