

Matthew Lynch

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Education

Florida State University	Tallahassee, Florida
Master of Science, Finance	May 2019
Bachelor of Science, Finance	May 2017
GPA: 3.491	
Bloomberg Market Concepts Certification	Oct. 2016

Experience

Darden Restaurants Inc	Orlando, Florida
Revenue Accounting	Aug. 2017 – June 2018
<ul style="list-style-type: none">• Performed daily adjustments to restaurant accounts that involved refunds or charges to customer credit card accounts• Audited restaurants' weekly cash reports and kept detailed information• Initiated the process for restaurants' petty cash reimbursement and logged corresponding journal entries• Created Darden e-commerce credit card plan and performed daily reconciliation with credit card merchants• Uploaded journal entries, performed account adjustments, and ran queries in Oracle Business Software	
Student Investment Fund	Tallahassee, Florida
Student Fund Manger	Aug. 2018 – May 2019
<ul style="list-style-type: none">• Actively manage an investment fund with assets over \$3 million• Provide analysis on potential investments for fund and make trading decisions	
Florida State University College of Business	Tallahassee, Florida
Graduate Research Assistant	Aug. 2018 – May 2019
<ul style="list-style-type: none">• Aid professors in research and help with special projects• Hold office hours and help undergraduate students with academic finance material	
North Florida Financial Corporation	Tallahassee, Florida
Financial Representative Intern	Jan. 2016 – April 2016
<ul style="list-style-type: none">• Prepared cash flow spreadsheets in Microsoft Excel to project future cash flows for clients• Prepared cash savings diagrams on various Microsoft Office programs to better explain to clients how savings were being dispersed throughout their portfolios• Marketed the expertise of financial advisors to prospective clients• Scheduled new and existing clients to meet with their financial advisors	