# Christian Polo

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A finance graduate looking to obtain analytical experience in the field of finance with a progressive organization. Quick learner with a strong desire to develop professional skills that will bolster my career. Motivated team player looking forward to playing a vital role in adding significant value to a business.

# **Professional Experience**

AUGUST 2018 - MAY 2019

# Teaching Assistant / Florida State University, Tallahassee, FL

- Performed academic tutoring for FIN 3403 (Financial Management of the Firm).
- Monitored assessments and assignments for online undergraduate students.
- Corresponded with students through inter-campus email to assist with course-relevant issues.

JUNE 2017 - AUGUST 2017

## Finance Intern / Sancilio & Co., Riviera Beach, FL

- Analyzed monthly/current year results to prepare a travel expense budget for the following year.
- Used QuickBooks to perform inventory analysis with the intent to cut overall costs.
- Assisted the accounting department with general ledger transactions and the payroll process.
- Reviewed and updated the SCI payroll policy manual.

JUNE 2014 - PRESENT (SEASONAL)

#### Cashier & Majors Sales / Costco Wholesale, Royal Palm Beach, FL

- Handle all customer relations issues in accordance with company policy.
- Operate the cash register and assist the cashier/members with the checkout process.
- Sell merchandise and assist members in the electronics and jewelry areas of the sales floor.

## **Education**

#### **Master of Science in Finance**

Florida State University, Tallahassee, FL

Relevant Coursework:

- Investment Management & Analysis
- Derivatives & Risk Management
- Economic & Business Conditions Analysis

#### **Bachelor of Science in Finance** Florida State

University, Tallahassee, FL

- Cumulative GPA: 3.6 (Cum Laude)
- Minor: Free Enterprise
- Dean's List (2015-2018)
- Bright Futures Scholarship (2014-2018)

#### Skills

- Proficient in Microsoft Word, Excel, and PowerPoint.
- Bloomberg Market Concepts (BMC) Certified.
- Excellent oral and written communication abilities.
- Exceptional interpersonal and collaborative skills that are effective in a team environment.
- Superior analytical and decision-making skills.