

Xiaomin Xu

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EDUCATION:

Florida State University

Jun.2018-Present

- Master of Science in Finance

Florida State University

Aug.2017-May.2018

- International Special Academic Program in Finance (GPA: 3.688)

Huazhong University of Science and Technology

Sept.2012-June.2016

- Bachelor of Science in Economics (GPA: 3.5)

HONORS AND AWARDS:

Second Prize in the 12th ICBC Cup Case Analysis Competition

Dec.2014

- Team's Topic: The way to promote credit cards to students.
- Responsible for writing the promotion part of the research report, creating display video and PowerPoint of the presentation and presenting the research in the final competition

First Prize in Summer Social Science Research

Oct.2014

- Team's Topic: Reform of Agricultural Economic Modernization in China
- Responsible for organizing the investigations and interviews, writing the research report, designing team logo and team T-shirts and creating the presentation display video

INTERNSHIPS AND ACTIVITIES

Florida State University Student Investment Fund (SIF)

August 2018 - Present

- SIF Student Manager
Manage portfolio with assets exceeding \$3.5 million. Research and analyze securities. Recommend securities for inclusion or removal from SIF. Develop portfolio performance reports

Assistant to Financial Manager, China National Petroleum Corporation

Apr.2017-Jul.2017

- Supported accounting manager in analyzing and reporting data and learned first-hand the responsibilities of accountants in a large company
- Assisted with office management and gained experience working with colleagues of different ages.

Lobby Assistant, Industrial and Commercial Bank of China

Jul.2015-Aug.2015

- Learned staff composition and work process of a commercial bank and developed communication skills
- Assisted customers in using electronic machines and locating proper service areas
- Acquired basic knowledge of several financial products and how financial managers recommend these products to a variety of customers

Vice President, Animation Club

Sep.2013-Sep.2014

- Organized the schedule and budget for the Animation Carnival

Minister of Marketing Department, Student Union of School of Economics

Jun.2013-Jun.2014

- Developed marketing plans for the Student Union activities, managed its social media accounts and designed the Student Union logo

SKILLS:

- Software: Microsoft Office, EViews, Adobe Photoshop and Sony Vegas
- Language: Fluency in Chinese and Japanese
- Bloomberg Certification (Dec. 2018 Expected)